



## Special Events Permit

Fee \$15.00 (non-refundable)

**The license will expire after 30 days**

**The city has the right to deny any license**

Name of Applicant: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Name: \_\_\_\_\_ Date: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Do you plan to display an advertising sign:  YES  NO

Do you plan to use city properties or facilities:  YES  NO

Have you reserved any city facilities required:  YES  NO

**THIS FORM IS SUBJECT TO MONTICELLO CITY'S PRIVACY POLICY**

**EDITED FEBRUARY 2026**

**Monticello City office use below**

Monticello City Administration Approval: \_\_\_\_\_

Date: \_\_\_\_\_